



Visiting Student Application

For help filling out this form, read the instructions on Page 2.

1. PERSONAL INFORMATION

Full Name: _____
Last First Middle

Current Address: _____
Number Street City State Zip

Phone Number: *Primary:* _____ *Secondary:* _____

Email Address: _____ Your occupation/profession: _____

Date of Birth: _____ City of Birth: _____ ST: _____ Country: _____

Marital Status: Single Married (Spouse's Name: _____) Widowed Divorced

Name of the church you presently attend: _____

Church Address: _____
Number Street City State Zip

2. PREVIOUS ACADEMIC EXPERIENCE

List schools attended beyond high school	Major	Years	Year graduated	Degree	An official transcript has been sent to the INSTE office
Name of school City, State					<input type="checkbox"/> Yes <input type="checkbox"/> No
Name of school City, State					<input type="checkbox"/> Yes <input type="checkbox"/> No
Name of school City, State					<input type="checkbox"/> Yes <input type="checkbox"/> No

3. COURSE INFORMATION

What are your goals as a Visiting Student?
 Personal/ministry enrichment Credentialing requirements
 Transfer credit to another institution Other: _____

If known, which courses do you intend to take (a maximum of three courses)?

1. _____ Local Church, or Online
2. _____ Local Church, or Online
3. _____ Local Church, or Online

4. MINISTRY MENTOR AND GROUP LEADER

Temporary Ministry Mentor's First and Last Name: _____

Group Leader's First and Last Name (if known): _____

I have read the information regarding the Visiting Student Status on page 2 of this application. I agree to the regulations set forth in the INSTE catalog valid at the time of my signing this application. I understand that my completion of any courses does not guarantee my acceptance for any position by any church or organization. I agree that it is my responsibility to verify the applicability of INSTE's credits toward any educational goal that I may have. I hereby affirm my commitment to the Lord and His Kingdom. I commit myself to the study of the Word and to putting it into practice in my life and ministry.

 Signature Date

5. INSTRUCTIONS

1. Please complete the previous form and the “Temporary Ministry Mentor Data Sheet” in their entirety prior to sending it to the INSTE office. Visiting students may join church-based groups or online groups.
2. **Previous Academic Experience:** Official means the college or university sends your transcript directly to INSTE. If you wish to transfer credit, this must be done and your evaluation approved before you are admitted to one of our Level Two programs.
3. **Temporary Ministry Mentor:** Under the information for the Diploma Program on our website is the *Beyond Academics Manual*. Read it, and with the help of your group leader or a program advisor from the INSTE office (Online students), choose a candidate to be your ministry mentor. Give your prospective mentor a copy of the *Beyond Academics Manual*. Discuss with him/her the requirements and responsibilities of a ministry mentor. If s/he consents to be your ministry mentor, give him/her the temporary ministry mentor data sheet included with this application form. (The *Beyond Academics Manual* can be found under “Academics;” “Diploma Program” at inste.org.)
4. Fill out the Course Enrollment form.
5. Please sent to the INSTE office the following (individually if you are an online student or to your group leader is you are studying at your local church):
 1. Your Application for Admission, completely filled out, signed, and dated
 2. Transcripts from previous colleges or universities (optional)
 3. Temporary ministry mentor data sheet
 4. Course Enrollment form and payment

WHO CAN BE A VISITING STUDENT?

A Visiting Student is a student who wishes to take INSTE courses at the Diploma or Advanced Certificate level for personal/ministry enrichment; to fulfill academic or credentialing requirements; or would like to experience an INSTE course before enrolling officially in a program. Visiting Students do not need to fulfill any program prerequisites and do not need to have previously taken INSTE courses.

WHAT IS EXPECTED OF VISITING STUDENTS?

All Visiting Students are expected to complete all of the course work as prescribed in the course syllabus (attendance, exams, assignments, Beyond Academics, etc.). They are also required to have a Temporary Ministry Mentor, who will supervise and evaluate Beyond Academics for the duration of their courses.

BENEFITS AND LIMITATIONS

The maximum number of courses for which a Visiting Student may register is 3 (either Diploma or Advanced Certificate courses). Visiting Students may receive credit for the courses that they have successfully completed and may request official transcripts from INSTE. All courses studied under a Visiting Student status apply for the programs of study at INSTE Bible College should the student wish to pursue a program in the future. In that case, the student would have to fulfill all of the program requirements and expectations.

TOTAL PROGRAM COSTS

Prices are subject to change.

Diploma/Adv. Certificate Program: The total cost, including enrollment fees, tuition, books, and shipping/handling, per course is \$240. One course is 2 semester hours and ½ semester hours of Beyond Academics.

OTHER FEES

PDF Fillable Book.....	\$20
Reexamination Fee.....	\$25
Time Extension Fee.....	\$25
Standard Transcript Fee.....	\$5

COURSES

All Visiting Students may choose from any of the following courses. See the catalog or website for a description of these courses. Each course earns 2 semester hours. Each student earns ½ of a semester hour of Beyond Academics for each course.

Semester 1:

- MIN201 Church Leadership
- THE202 Ecclesiology
- HIS203 Church History 1
- HIS204 Church History 2
- MIN209 Beyond Academics 1

Semester 4:

- THE305 Theology/Pneumatology
- BIB306 The Pentateuch
- BIB307 Hebrew History
- MIN308 Homiletics
- MIN310 Beyond Academics 4

Semester 2:

- THE205 Christology
- BIB206 Luke-Acts
- BIB207 John and His Epistles
- BIB208 Colossians and Ephesians
- MIN210 Beyond Academics 2

Semester 5:

- THE401 Anthropology/Hamartiology
- REL402 Cults and Religions
- BIB403 Poetics Books
- MIN404 Counseling
- MIN409 Beyond Academics 5

Semester 3:

- THE301 Soteriology
- BIB302 Romans and Galatians
- BIB303 Hebrews
- MIN304 Teaching the Bible
- MIN309 Beyond Academics 3

Semester 6:

- THE405 Eschatology
- BIB406 Daniel and Revelation
- BIB407 Prophetic Books
- MIN408 Church Administration
- MIN410 Beyond Academics 6



Temporary Ministry Mentor Data Sheet

Visiting Student

Student: Write your data below and give it to the person who will be your ministry mentor.

Student: _____ Student ID#: _____

Group Leader: _____

Ministry Mentor: Please fill out this data sheet and return it to the student named above. By signing this sheet, you affirm your commitment to oversee the spiritual, ministry, and strategic development of this student throughout the courses that he/she will take at INSTE Bible College.

MINISTRY MENTOR'S PERSONAL DATA

Full Name: _____

Address: _____
Number Street City State Zip

Phone Number: Primary: _____ Secondary: _____

Email Address: _____

MINISTRY DATA

Your present ministry position: _____

Church or ministry: _____

Church Address: _____
Number Street City State Zip

Phone Number: _____ Fax: _____

Past ministry experience: _____

Your relationship with the applicant: _____

How long have you known him/her? _____

What ministry or leadership gifts have you observed in the applicant? _____

Have you read the *Beyond Academics Manual*? Yes No *If not, ask the student to give you a copy of the Beyond Academics or find it at our website (inste.org, under "Academics," "Diploma Program").*

Thank you for being a part of the team to help this student develop spiritually, in ministry skills, and in the developing of the values that will form the foundation of his/her ministry.

Mentoring is simply

- One person (the mentor)
- sharing resources (experience, insight, counsel, skills, prayer, knowledge)
- with someone who needs it (the student).

Ministry Mentor Commitment

Before signing the Ministry Mentor Data Sheet, the student and mentor must thoroughly review the *Beyond Academics Manual*. The student and the mentor should know what is required of them. Please make sure you have discussed the following questions before signing at the bottom.

For the student:

- a) What is it that you see in the prospective mentor that you'd like to develop in your own life?
- b) Will you be responsive to the mentor's advice and counsel even when it is difficult?
- c) Will you personally take responsibility for learning through Beyond Academics?
- d) Will you be open and honest with your mentor and seek his/her advice and counsel?

For the mentor:

- a) What leadership (or ministry) qualities do you see in the candidate for admission? What potential do you see in him/her?
- b) What ministry experience do you have that will benefit the emerging leader/minister?
- c) Will you be able to sponsor (i.e., open doors of opportunity) for this leader in formation as he or she develops ministry skills and character?
- d) Will you promise to pray every day for this student and be available for consultation, counsel, and encouragement?
- e) Will you be an example for this leader-in-formation to follow?
- f) Will you hold the student accountable for growth in the areas of spiritual formation, ministry formation, and strategic formation?
- g) Will you be sure to initial and date the tracking sheet after each meeting with the student?

The group leader and the ministry mentor are partners in the task of forming the student. Make sure that you have each other's telephone numbers so that you can stay connected. Pray together for God's leading in the lives of each person involved on this great venture.

After having read the requisites for being a Ministry Mentor, as they are described in the Beyond Academics Manual, and understanding the duties involved, I affirm my commitment to the task of developing, to the best of my ability, a personal relationship with the student named on the previous page with the view of helping him/her to develop those gifts, skills, values, and attitudes that will help him/her be an effective, anointed servant of the Lord for the honor and glory of the Kingdom of God.

I will be an example for him/her, in word, attitude, and deed. I also affirm my commitment to pray daily for this student.

Ministry Mentor's Signature

Date

Group Leader's Signature (Church-based students only)

Date