

## Digital Student Application

### Open Bible Credentialing Track

For help filling out this form, read the instructions on Page 2.

#### 1. PERSONAL INFORMATION

Full Name: \_\_\_\_\_  
Last First Middle

Current Address: \_\_\_\_\_  
Number Street City State Zip

Phone Number: *Primary:* \_\_\_\_\_ *Secondary:* \_\_\_\_\_

Email Address: \_\_\_\_\_ Your occupation/profession: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ City of Birth: \_\_\_\_\_ ST: \_\_\_\_\_ Country: \_\_\_\_\_

Marital Status:  Single  Married (Spouse's Name: \_\_\_\_\_)  Widowed  Divorced

Name of the church you presently attend: \_\_\_\_\_

Church Address: \_\_\_\_\_  
Number Street City State Zip

#### 2. PREVIOUS ACADEMIC EXPERIENCE

List schools attended beyond high school	Major	Years	Year graduated	Degree	An official transcript has been sent to the Inste Global office
Name of school City, State					<input type="checkbox"/> Yes <input type="checkbox"/> No
Name of school City, State					<input type="checkbox"/> Yes <input type="checkbox"/> No
Name of school City, State					<input type="checkbox"/> Yes <input type="checkbox"/> No

#### 3. COURSE INFORMATION

The following courses are required for the Open Bible Credentialing Track:

- Basic License
  1. Digital Course in Spiritual Growth MIN101 (Discipleship 1)
  2. Digital Course in Practical Christian Living THE102 (Discipleship 2)
- Certified License
  3. Digital Course in Old Testament Studies BIB103
  4. Digital Course in New Testament Studies BIB104
  5. Digital Course in Ministry Part 1 (MIN201 and MIN304) (Church Leadership and Teaching the Bible)
  6. Digital Course in Ministry Part 2 (MIN404 and MIN408) (Counseling and Church Administration)

#### 4. MINISTRY MENTOR FOR MIN201, MIN304, MIN404, MIN408 AND GROUP LEADER

Temporary Ministry Mentor's First and Last Name: \_\_\_\_\_

Group Leader's First and Last Name (if known): \_\_\_\_\_

*I have read the information regarding the Digital Student Status on page 2 of this application. I agree to the regulations set forth in the INSTE catalog valid at the time of my signing this application. I understand that my completion of any courses does not guarantee my acceptance for any position by any church or organization. I agree that it is my responsibility to verify the applicability of INSTE's credits toward any educational goal that I may have. I hereby affirm my commitment to the Lord and His Kingdom. I commit myself to the study of the Word and to putting it into practice in my life and ministry.*

Signature

Date

## 5. INSTRUCTIONS

1. Please complete the previous form and the “Temporary Ministry Mentor Data Sheet” in their entirety prior to sending it to the Inste Global office. Digital students study online with a specially trained group leader.
2. **Previous Academic Experience:** Official means the college or university sends your transcript directly to Inste Global. If you wish to transfer credit, this must be done and your evaluation approved before you are admitted to one of our Level Two programs.
3. **Temporary Ministry Mentor:** Under the information for the Diploma Program on our website is the *Beyond Academics Manual*. Read it, and with the help of your group leader or a program advisor from the Inste Global office (Online students), choose a candidate to be your ministry mentor. Give your prospective mentor a copy of the *Beyond Academics Manual*. Discuss with him/her the requirements and responsibilities of a ministry mentor. If s/he consents to be your ministry mentor, give him/her the temporary ministry mentor data sheet included with this application form. (The *Beyond Academics Manual* can be found under “Academics;” “Diploma Program” at inste.org.)
4. Fill out the Course Enrollment form.
5. Please send to the Inste Global office the following:
  1. Your Application for Admission, completely filled out, signed, and dated
  2. Transcripts from previous colleges or universities (optional)
  3. Temporary ministry mentor data sheet
  4. Course Enrollment form and payment

### WHO CAN BE A DIGITAL STUDENT?

A Digital Student on the Open Bible Credentialing Track is a student who wishes to take INSTE courses to fulfill academic or credentialing requirements. Digital Students do not need to fulfill any program prerequisites and do not need to have previously taken INSTE courses.

### WHAT IS EXPECTED OF DIGITAL STUDENTS?

All Digital Students are expected to complete all of the course work as prescribed in the course syllabus (attendance, exams, assignments, Beyond Academics, etc.). They are also required to have a Temporary Ministry Mentor, who will supervise and evaluate Beyond Academics for the duration of their courses.

### BENEFITS AND LIMITATIONS

Digital Students may receive credit for the courses that they have successfully completed and may request official transcripts from Inste Global. All courses studied under a Digital Student status apply for the programs of study at Inste Global Bible College should the student wish to pursue a program in the future. In that case, the student would have to fulfill all of the program requirements and expectations.

### TOTAL PROGRAM COSTS

Prices are subject to change.

The total cost for the first four courses of the Digital Course Program (Digital Course in Spiritual Growth MIN101, Digital Course in Practical Christian Living THE102, Digital Course in Old Testament Studies BIB103, Digital Course in New Testament Studies BIB104), including enrollment fees, tuition, and digital books, is \$360. This program consists of four semester courses as described in the catalog and on the website.

The total cost for the Digital Course in Ministry Parts 1 and 2, including enrollment fees, tuition, and digital books is \$800.00. This program consists of 2 courses and Beyond Academics as described in the catalog and on the website. Upon successful completion, the student will receive the Certificate in Practical Ministry.

### OTHER FEES

Reexamination Fee.....	\$25
Time Extension Fee.....	\$25
Certificate Request Fee.....	\$20
Standard Transcript Fee.....	\$5

### COURSES

All Digital Students on Open Bible’s credentialing track will take the following courses.

Digital Course in Spiritual Growth which is comprised of Discipleship 1 MIN101 worth 2 credit hours.

Digital Course in Practical Christian Living which is comprised of Discipleship 2 THE102 worth 2 credit hours.

Digital Course in Old Testament Studies which is comprised of Old Testament BIB103 worth 2 credit hours.

Digital Course in New Testament Studies which is comprised of New Testament BIB104 worth 2 credit hours.

The Digital Course in Ministry Part 1 encompasses Church Leadership MIN202 and Teaching the Bible MIN304 worth 4 credit hours plus 1 credit for Beyond Academics.

The Digital Course in Ministry Part 2 encompasses Counseling MIN404 and Church Administration MIN408 worth 4 credit hours plus 1 credit for Beyond Academics.

## Temporary Ministry Mentor Data Sheet

Digital Student for Digital Course in Ministry Part 1 and Digital Course in Ministry Part 2

**Student:** Write your data below and give it to the person who will be your ministry mentor.

Student: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Group Leader: \_\_\_\_\_

**Ministry Mentor:** Please fill out this data sheet and return it to the student named above. By signing this sheet, you affirm your commitment to oversee the spiritual, ministry, and strategic development of this student throughout the courses that he/she will take at Inste Global Bible College.

### MINISTRY MENTOR'S PERSONAL DATA

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_  
Number Street City State Zip

Phone Number: Primary: \_\_\_\_\_ Secondary: \_\_\_\_\_

Email Address: \_\_\_\_\_

### MINISTRY DATA

Your present ministry position: \_\_\_\_\_

Church or ministry: \_\_\_\_\_

Church Address: \_\_\_\_\_  
Number Street City State Zip

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Past ministry experience: \_\_\_\_\_

Your relationship with the applicant: \_\_\_\_\_

How long have you known him/her? \_\_\_\_\_

What ministry or leadership gifts have you observed in the applicant? \_\_\_\_\_

Have you read the *Beyond Academics Manual*?  Yes  No *If not, ask the student to give you a copy of the Beyond Academics or find it at our website (inste.org, under "Academics," "Diploma Program").*

Thank you for being a part of the team to help this student develop spiritually, in ministry skills, and in the developing of the values that will form the foundation of his/her ministry.

Mentoring is simply

- One person (the mentor)
- sharing resources (experience, insight, counsel, skills, prayer, knowledge)
- with someone who needs it (the student).

## Ministry Mentor Commitment

Before signing the Ministry Mentor Data Sheet, the student and mentor must thoroughly review the *Beyond Academics Manual*. The student and the mentor should know what is required of them. Please make sure you have discussed the following questions before signing at the bottom.

*For the student:*

- a) What is it that you see in the prospective mentor that you'd like to develop in your own life?
- b) Will you be responsive to the mentor's advice and counsel even when it is difficult?
- c) Will you personally take responsibility for learning through Beyond Academics?
- d) Will you be open and honest with your mentor and seek his/her advice and counsel?

*For the mentor:*

- a) What leadership (or ministry) qualities do you see in the candidate for admission? What potential do you see in him/her?
- b) What ministry experience do you have that will benefit the emerging leader/minister?
- c) Will you be able to sponsor (i.e., open doors of opportunity) for this leader in formation as he or she develops ministry skills and character?
- d) Will you promise to pray every day for this student and be available for consultation, counsel, and encouragement?
- e) Will you be an example for this leader-in-formation to follow?
- f) Will you hold the student accountable for growth in the areas of spiritual formation, ministry formation, and strategic formation?
- g) Will you be sure to initial and date the tracking sheet after each meeting with the student?

The group leader and the ministry mentor are partners in the task of forming the student. Make sure that you have each other's telephone numbers so that you can keep in touch. Pray together for God's leading in the lives of each person involved on this great venture.

*After having read the requisites for being a Ministry Mentor, as they are described in the Beyond Academics Manual, and understanding the duties involved, I affirm my commitment to the task of developing, to the best of my ability, a personal relationship with the student named on the previous page with the view of helping him/her to develop those gifts, skills, values, and attitudes that will help him/her be an effective, anointed servant of the Lord for the honor and glory of the Kingdom of God.*

*I will be an example for him/her, in word, attitude, and deed. I also affirm my commitment to pray daily for this student.*

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Ministry Mentor's Signature

Date

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Group Leader's Signature (Church-based students only)

Date