



## State Licensure Information

Inste Global Bible College is a distance education institution with students throughout the United States. Our college is required to comply with each state's licensure requirements in which it operates.

The table below is an index of the states in which IGBC may currently offer programs. If your state is not listed please contact our office for further information.

**Should a student wish to register a complaint or comment with their state regulatory agency, contact information and, if available, a link to the applicable grievance process site is provided below.**

<b>Alabama</b>	
<b>Licensure Summary:</b>	
Contact Information:	(334) 242-2179 PO Box 302000, Montgomery, AL 36130-2000
Grievance site:	<a href="http://www.ache.alabama.gov/Content/Departments/NRI/federal-reg.pdf">http://www.ache.alabama.gov/Content/Departments/NRI/federal-reg.pdf</a>
<b>Alaska</b>	
<b>Licensure Summary:</b>	
Contact Information:	(907) 465-6741 PO Box 110505, Juneau, AK 99811-0505
Grievance site:	<a href="http://acpe.alaska.gov/About_Us/Consumer_Protection">http://acpe.alaska.gov/About_Us/Consumer_Protection</a>
<b>Arizona</b>	
<b>Licensure Summary:</b> INSTE is not required to register for licensure since there is no physical presence as defined by A.R.S. § 32-3001(5). Our programs, including degree programs, are exempt under A.R.S. §32-3022 (E), religious degrees solely for religious purposes within a religious organization.	
Contact Information:	(602) 542-5769 1400 W Washington Street, Room 260, Phoenix, AZ 85007
Grievance site:	<a href="https://ppse.az.gov/grievance-requirements">https://ppse.az.gov/grievance-requirements</a>
<b>California</b>	
<b>Licensure Summary:</b> INSTE is allowed to offer our programs in California without authorization or state oversight because it does not have a physical presence in the state.	
Contact Information:	(916) 431-6959; (800) 1-888-370-7589 2535 Capitol Oaks Drive, Suite 400, Sacramento, CA 95833
Grievance site:	<a href="http://www.bppe.ca.gov/forms_pubs/complaint.pdf">http://www.bppe.ca.gov/forms_pubs/complaint.pdf</a>

## Colorado

**Licensure Summary:** INSTE is allowed to offer our programs in Colorado without authorization or state oversight because it does not have a physical presence in the state.

Contact Information: (303) 866-4209  
1560 Broadway, Suite 1600, Denver, CO 80202  
Grievance site: <http://higherred.colorado.gov/Academics/Complaints/>

## Connecticut

**Licensure Summary:** INSTE is allowed to offer our programs in Connecticut without authorization or state oversight because it does not have a physical presence in the state.

Contact Information: (860) 947-1800  
61 Woodland Street, Hartford, CT 06105-2326  
Grievance site: <http://www.ctohe.org/ContactUs.shtml>

## Florida

**Licensure Summary:** INSTE is annually exempt and allowed to offer our programs in Florida without authorization or state oversight because it does not have a physical presence in the state.

Contact Information: (850) 245-3200  
325 West Gaines Street, Suite 1414, Tallahassee, FL 32399-0400  
Grievance site: <http://www.fldoe.org/policy/cie/file-a-complaint.stml>

## Georgia

**Licensure Summary:** INSTE is annually exempt and allowed to offer our programs in Georgia without authorization or state oversight because it does not have a physical presence in the state.

Contact Information: (770) 414-3300  
2082 East Exchange Place, Suite 220, Tucker, Georgia 30084-5305  
Grievance site: <http://gnpec.org/consumer-resources/gnpec-authorized-school-complainant-form/>

## Idaho

**Licensure Summary:** INSTE is allowed to offer our programs in Idaho without authorization or state oversight because it does not have a physical presence in the state.

Contact Information: (208) 334-2270  
650 West State Street, PO Box 83720, Boise, ID 83720-0037  
Grievance site: [https://boardofed.idaho.gov/priv\\_col\\_univ/student\\_complaint.asp](https://boardofed.idaho.gov/priv_col_univ/student_complaint.asp)

## Illinois

**Licensure Summary:** INSTE is allowed to offer our programs in Illinois without authorization or state oversight because it does not have a physical presence in the state.

Contact Information: (217) 577-7359  
431 East Adams Street, Second Floor, Springfield, IL 62701  
Grievance site: <http://www.ibhe.state.il.us/consumerInfo/complaint.htm>

## Indiana

**Licensure Summary:** The programs proposed by INSTE are of a sufficiently religious nature that no further authorization from the Board for Proprietary Education is needed at this time.

Contact Information: (317) 464-4400 ext. 121  
101 West Ohio Street, Suite 550, Indianapolis, IN 46204-1984  
Grievance site: <https://iowacollegeaid.gov/StudentComplaintForm>

## Iowa

**Licensure Summary:** INSTE is fully licensed to operate by the Iowa College Student Aid Commission.

Contact Information: (877) 272-4456  
603 E. 12<sup>th</sup> Street, FL 5<sup>th</sup>, Des Moines, IA 50319  
Attn: Carolyn Small  
Grievance site: <https://iowacollegeaid.gov/StudentComplaintForm>

## Kentucky

**Licensure Summary:** INSTE is allowed to offer our programs in Kentucky without authorization or state oversight because it does not have a physical presence in the state.

Contact Information: (502) 573-1555 ext. 350  
Capital Center Drive, Suite 320, Frankfort, KY 40601  
Attn: Sarah Levy, Director of Postsecondary Licensing 1024  
Grievance site: <http://cpe.ky.gov/forstudents/consumercomplaints>

## Louisiana

**Licensure Summary:** INSTE is exempt from licensure provisions in Louisiana because only religious degrees are being offered by the institution.

Contact Information: (225) 342-4253  
1201 N. Third Street, Suite 6-200, Baton Rouge, LA 70802  
PO Box 3677, Baton Rouge, LA 70821-3677  
Grievance site: <http://www.regents.la.gov/>

## Maryland

### **Licensure Summary:**

Contact Information: (410) 767-3301  
6 North Liberty Street, 10<sup>th</sup> Floor, Baltimore, MD 21201  
Grievance site: <http://www.mhec.state.md.us/higherEd/about/Contact%20Us.asp>

## Massachusetts

**Licensure Summary:** We cannot enroll students from the state of Massachusetts.

Contact Information: (617) 944-6963  
One Ashburton Place, Room 1401, Boston, MA 02108  
Attn: Angela Williams  
Grievance site: <http://www.mass.edu/forstudents/complaints/complaintform.asp>

## Michigan

**Licensure Summary:** INSTE does not have to register with the state of Michigan because of the religious nature of the programs. In addition, INSTE is allowed to offer programs in Michigan without authorization or state oversight because it does not have a physical presence in the state.

Contact Information: Office of Postsecondary Services  
Proprietary School Unit 2501 Woodlake Circle, Okemos, MI 48864  
Grievance site: [http://www.michigan.gov/documents/lara/LCE-992\\_474650\\_7.pdf](http://www.michigan.gov/documents/lara/LCE-992_474650_7.pdf)

## Minnesota

**Licensure Summary:** INSTE is permitted to offer purely online and non-degree programs only. These programs would be exempt as religious offerings. Degree programs are not offered in this state at this time.

Contact Information: (651) 259-3975  
1450 Energy Park Drive, Suite 350, St. Paul, MN 55108-5227  
Grievance site: <http://www.ohe.state.mn.us/mPg.cfm?pageID=1078>

## Mississippi

**Licensure Summary:** INSTE is allowed to offer our programs in Mississippi without authorization or state oversight because it does not have a physical presence in the state.

Contact Information: (601) 432-6372  
3825 Ridgewood Road, Jackson, MS 39211  
Grievance site: <http://www.mississippi.edu/mcca/downloads/studentcomplaintform.pdf>

## Missouri

**Licensure Summary:** INSTE is allowed to offer our programs in Missouri without authorization or state oversight because it does not have a physical presence in the state.

Contact Information: (800) 473-6757  
205 Jefferson Street, PO Box 1469, Jefferson City, MO 65102-1469  
Grievance site: <http://dhe.mo.gov/documents/>

## Montana

**Licensure Summary:** INSTE is allowed to offer our programs in Montana without authorization or state oversight because they are solely religious in nature.

Contact Information: (406) 444-6570  
2500 Broadway Street, PO Box 203201, Helena, MT 59620-3201  
Grievance site: <http://mus.edu/che/arsa/StateAuthorization/Students.asp>

## Nebraska

**Licensure Summary:** INSTE is allowed to offer our programs in Nebraska without authorization or state oversight because it does not have a physical presence in the state.

Contact Information: (402) 471-0030  
PO Box 95005, Lincoln, NE 68509-5005  
Grievance site: <http://www.ccpe.state.ne.us/PublicDoc/Ccpe/contact.asp>

## Nevada

**Licensure Summary:** INSTE is allowed to offer our programs in Nebraska without authorization or state oversight because it does not have a physical presence in the state.

Contact Information: (702) 486-7330  
3663 East Sunset Road, Suite 202, Las Vegas, NV 89120  
Grievance site: <http://www.cpe.state.nv.us/CPE%20Complaint%20Info.htm>

## New Jersey

**Licensure Summary:** INSTE is allowed to offer online courses only. Level 2 students must study through the non-degree tracks only.

Contact Information: (609) 292-4310  
20 West State Street, 4<sup>th</sup> Floor, PO Box 542, Trenton, NJ 08625-0542  
Grievance site: <http://www.state.nj.us/highereducation/OSHEComplaintInstructions.shtml>

## New York

### Licensure Summary:

Contact Information: (518) 474-2593  
5 North Mezzanine, 89 Washington Avenue, Albany, NY 12234  
Grievance site: <http://www.highered.nysed.gov/ocue/COMPLAINTFORM.pdf>

## North Carolina

**Licensure Summary:** Only INSTE's Certificate and Diploma programs are waived by the state of North Carolina.

Contact Information: (919) 962-4558  
910 Raleigh Road, Chapel Hill, NC 27515-2688  
Grievance site: <http://www.northcarolina.edu/?q=licensure>

## North Dakota

**Licensure Summary:** INSTE is authorized to operate in the state of North Dakota.

Contact Information: (701) 224-2498  
1815 Schafer Street, Suite 202, Bismarck, ND 58505-0230  
Grievance site: <https://www.ndus.edu/makers/procedures/ndus/default.asp?PID=465&SID=57>

## Ohio

**Licensure Summary:** INSTE is allowed to offer our programs in Ohio without authorization or state oversight because our programs are not career training programs as defined by the state.

Contact Information: (614) 728-8856  
30 East Broad Street, 36<sup>th</sup> Floor, Columbus, OH 43215-3414  
Grievance site: N/A

## Oregon

**Licensure Summary:** Only INSTE's Certificate and Diploma programs are waived by the state of Oregon.

Contact Information: Phone N/A  
1500 Valley River Drive, Suite 100, Eugene, OR 97401  
Grievance site: <http://www.oregonstudentaid.gov/contact-oda.aspx>

## Pennsylvania

**Licensure Summary:** INSTE has registered in Pennsylvania as an out-of-state distance education provider to enroll residents of Pennsylvania for all of the College's programs.

Contact Information: (717) 783-8228  
333 Market Street, 12<sup>th</sup> Floor, Harrisburg, PA 17126-0333  
Grievance site: <http://www.education.pa.gov/Pages/default.aspx#.VIYSvPmrSM8>

## Rhode Island

**Licensure Summary:**

Contact Information: (401) 456-6000  
80 Washington Street, Shepard Bldg. Suite 524, Providence, RI 02903  
Grievance site: <http://www.ribghe.org/8a1031912.pdf>

## South Carolina

**Licensure Summary:** INSTE is allowed to offer our programs in South Carolina without authorization or state oversight because it does not have a physical presence in the state.

Contact Information: (803) 737-2260  
1122 Lady Street, Suite 300, Columbia, SC 29201  
Grievance site: [http://www.che.sc.gov/Portals/0/CHE\\_Docs/academicaffairs/license/complaint\\_procedures\\_and\\_form.pdf](http://www.che.sc.gov/Portals/0/CHE_Docs/academicaffairs/license/complaint_procedures_and_form.pdf)

## South Dakota

**Licensure Summary:** INSTE is not required to register for licensure since there is no physical presence. Our programs are exempt as they are solely for religious purposes within a religious organization.

Contact Information: XXXX  
Grievance site: XXXX

## Tennessee

**Licensure Summary:**

Contact Information: (615) 741-5293  
404 James Robertson Parkway, Suite 1900, Nashville, TN 37243-0830  
Grievance site: <http://www.tn.gov/thec>

## Texas

**Licensure Summary:** INSTE is allowed to offer our programs in Texas without authorization or state oversight because it does not have a physical presence in the state.

Contact Information: (512) 427-6528  
PO Box 12788, Austin, TX 78711

Grievance site:  
<http://www.thecb.state.tx.us/index.cfm?objectid=5DF100DD-DD89-DD16-6DB8EF395C22B78F>

## Virginia

**Licensure Summary:** INSTE is allowed to offer our programs in Virginia without authorization or state oversight because it does not have a physical presence in the state.

Contact Information: (804) 371-2285  
101 North 14<sup>th</sup> Street, 10<sup>th</sup> Floor, Richmond, VA 23219

Grievance site: <http://www.schev.edu/forms/StudentComplaintInformation.pdf>

## Washington

**Licensure Summary:** Inste Bible College is granted statutory exemption from licensure under the Private Vocational School Act, for its distance education non-degree programs. Additionally, all of INSTE's programs fall under exemption based upon being solely religious in nature according to the Revised Code of Washington, 28C.10.030(7).

Contact Information: (360) 753-7869  
917 Lakeridge Way SW, Olympia, WA 98502

Grievance site: <http://www.wsac.wa.gov/protecting-education-consumers>

## West Virginia

**Licensure Summary:** Inste Bible College is authorized to operate in the state of West Virginia.

Contact Information: (304) 558-2101  
1018 Kanawha Blvd., East, Suite 700 | Charleston, West Virginia 25301

Grievance site: <http://www.wvhepc.edu/wp-content/uploads/2015/10/Student-Complaint-Process-revised-3.pdf>

## Wisconsin

**Licensure Summary:** Inste Bible College is granted exemption in the State of Wisconsin due to INSTE offering courses strictly of a religious nature. See s.38.50 (1)(e)3 of the Wisconsin statutes.

Contact Information: (608) 267-7733  
431 Charmany Drive, Suite 102 | Madison, Wisconsin 53719

Grievance site: <http://eab.state.wi.us/resources/complaint.asp>

## Wyoming

**Licensure Summary:** INSTE is annually approved to offer our programs in Wyoming without authorization or state oversight because it does not have a physical presence in the state.

Contact Information: (307) 777-6210  
Hathaway Building, 2300 Capital Avenue, 2<sup>nd</sup> Floor, Cheyenne, WY 82002-0050

Grievance site: <https://edu.wyoming.gov/downloads/schools/student-complaint-process.pdf>

